



First Class Tours Inc.

Drivers Copy

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Winston-Salem, NC 27127

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(Confirmation)

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Contract Number: _____

Tax ID Number: 27-2357326

Date of Contract: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

Coach: _____

Date of Trip: _____

Company Drivers Name: _____

Pick Up Time: _____

Return Time: _____

Itinerary Given: Yes___ No___

*******Driver room and bus parking must be provided by client*******

Pickup Address: _____

Destination _____

Drivers on hours duties shall not exceed 10 hours per day with 14 on duty hours total Gratuity not included in trip pay directly to Driver please. DRIVERS MUST HAVE SEPARATE ROOMS WITH 2 BUSES. ITINERARY IS SUBJECT TO CHANGE IF OVER ALLOTTED DRIVING TIME AND ON DUTY HOURS. IN THE EVENT YOUR GROUP LEAVE LATER THAN PLANNED IT MAY AFFECT YOUR OTHER PLANNED TIME FOR STOPS. DEPENDING ON THE DRIVER HOURS ALLOWED FOR THE TRIP..SO PLEASE BE AWARE OF YOUR DEPARTURE TIME PLANNED AND ACTUAL TIME LEAVING. Please note you must purchase travel insurance for your cruise trips to avoid cancellations and trip delays if you have a issue getting to cruise on time. Only refund given will be for the bus.

Bus shall remain clean after trip is over to waive cleanup fee of \$100.00 Not responsible for valuables on or off bus. ******* No open cups on bus without lids*******

DEPOSIT PAID ARE NON REFUNDABLE. WE TAKE DATE AND BUS OFF THE BOOKS FOR

THIS DEPOSIT.

Payment Information

Method of Payment: Debit Credit Cash
Debit/Credit Type: Visa Master Card American Express Other
Card Number: _____
Expiration Date: _____ Security Code (Back of Card): _____
Account Holders Name: _____
Phone Number: _____
Email Address: _____
Billing Address: _____
Zip Code: _____

Account Holders Signature of Authorization for Payment: _____
Date of Payment: _____

*****Not Paying Full Amount On Due Date Can Cancel Contract*****

Please call or email at least one day in advance to confirm the trip. Balance must be paid before or on due date.

Contract Number: _____ Group Name: _____ Phone Number: _____

Total Cost: _____ Deposit: _____ Balance Due Date: _____ Balance: _____

Trip Location: _____ Pick up time: _____ Return Time: _____
Pick Up Address: _____

Prices good with fuel prices not exceeding \$4.95 per gallon Date of trip: _____ Bus: _____

Client Signature: _____ Date: _____

Company Representative: _____ Date: _____

PLEASE NOTE....ALL CRUISE TRAVEL WILL NEED ITINERARY FOR BREAKFAST STOPS
THERE CAN NOT BE A 1 HOUR SIT DOWN DINNER ON RETURN TRIPS FROM CRUISE.
MUST BE A STOP AND GO MEAL. ON ALL CRUISE RETURNS. IF YOU USE THE 32
PASSENGER MINI BUS FOR A CRUISE, PLEASE NOTE YOUR LUGGAGE MUST BE 1
STORAGE AND 1 CARRY ON.. LUGGAGE SPACE IS LIMITED ON OUR SMALLER BUSES SO
PLEASE KEEP IN MIND WHEN BOOKING A SMALL MINI BUS. FOR CRUISE TRIPS AND
OTHER LONG DISTANCE TRAVEL.

Bus shall remain clean after trip is over to waive cleanup fee of \$50.00 Not responsible for valuables on bus unless given directly to driver to . ***** No open cups on bus without lids*****

Chartering party assumes responsibility for passenger mishaps, which include vandalism, property damage and excretion of bodily fluids.

Credit card payments accepted with a 2.9% added to the amount for pay pal fee. Credit cards accepted by Chase Bank Full balance due by payment due date, if not contract can be null and void by F.C.T. PAYMENTS MADE AFTER THE GRACE PERIOD OF DUE DATE MUST BE PAID BY CASH OR CERTIFIED FUNDS.

Cancellations are non refundable 10%. Any monies paid over the required deposit amount will be refunded. tolls, Hotel accommodations parking, city fees cab fee for driver for parking is to be paid by the charter party using the service of First Class Tours if applicable as contract. Prices are subject to change based on fuel cost exceeding \$4.95 per gallon noted in On cruises all fees included unless noted in contract, drivers room inclusive in contract and parking and tolls for cruises only unless noted.. We at First Class Tours allow for extra load and departure times for the convenience of First Class tours for cruises. We apologize for any inconvenience but we need ample time for scheduling, traffic, and misc....

First Class Tours is not responsible for any inconvenience caused by late arrivals and or departure of passengers or change of schedule by the chartered party. First Class Tours will not be responsible for any delays caused due to sickness, machinery breakdown, weather or any cause beyond the control of First Class Tours. First Class Tours will make all efforts to get the chartered party to the destination, by hiring another charter or getting the bus fixed to make the trip successful. If chartered party desires additional services other than those specified in the initial contract, the chartered party agrees to pay for the additional services. This is a non smoking facility. Trips booked overseas that are canceled are subject to credit on account. In the event a breakdown occurs First Class will attempt to repair break down in timely manner or send for backup transportation. If group needs additional days past contract , additional fees of \$350.00 per day plus drivers pay rate and hotel fees applies and must be paid before departure back to original destination. Not responsible for late ships or planes coming in a day late.

Additional Shuttles: Yes____ No_____

If Yes Amount of Additional Shuttles:_____

*****If additional shuttles are required "First Class Tours Inc." reserve the right to alter this contract.*****

By signing this contract with "FIRST CLASS TOURS" I acknowledge reading, agreeing and fully understand the contents of the terms and conditions of this contract.

Clients Name:_____

Date:_____

Company Representative:_____

Date:_____

